

Community Scheme:

Name of Group	<i>Sudbury Town Resident's Association</i>
Contact(s)	<i>Renu Kaul</i>
Location	<i>Harrow Road Sudbury</i>
Description of Scheme	<p><i>This risk assessment covers general gardening activities in the two areas under the railway bridge designated for community use.</i></p> <p><i>Network Rail will not permit planting into the ground; raised flower beds or suitable wildflower seeding is preferred.</i></p> <p><i>This risk assessment should be read in conjunction with the standard Network Rail safety brief and community rail license.</i></p>

Risk Assessment

Carried out by: *David Flack* Date: *29 January 2016 (amended 4 February 2016), renewed March 2017, COVID-19 added June 2020, COVID restrictions relaxed August 2021.*

Reviewed 21 August 2021

Hazard	Who is affected	How?	How Likely	How Severe	Precautions taken	Resulting risk assessment
<i>Road Traffic</i>	<i>All volunteers</i>	<i>Sites are on opposite sides of a busy road.</i>	<i>Likely</i>	<i>Severe</i>	<p><i>All volunteers to be issued with high visibility jackets and instructed to use them at all times.</i></p> <p><i>All volunteers instructed only to cross the road at light-controlled crossings.</i></p> <p><i>All volunteers to be briefed on this risk assessment.</i></p>	<i>Low risk</i>
<i>Sharp materials in litter.</i>	<i>All volunteers</i>	<i>Rubbish clearance will be undertaken from time to time and that may include broken glass.</i>	<i>Fairly likely</i>	<i>Medium severity</i>	<p><i>All volunteers will be issued with gloves and litter picking equipment and instructed to use them</i></p> <p><i>All volunteers to be briefed on this risk assessment.</i></p>	<i>Low risk</i>
<i>Lifting</i>	<i>All volunteers</i>	<i>Gardening may involve lifting bags of compost, grit and filled</i>	<i>Fairly likely</i>	<i>Medium severity</i>	<p><i>A wheelbarrow will be provided. All volunteers to be advised not to lift heavy items without assistance.</i></p> <p><i>Consider formal manual handling training.</i></p>	<i>Low risk</i>

		<p>planters.</p> <p>Plants will need watering and that will involve moving and carrying water filled containers.</p>			<p>All volunteers to be briefed on this risk assessment.</p>	
<p>Cuts, sprains etc.</p>	<p>All volunteers</p>	<p>Sharp tools may be involved</p>	<p>Low</p>	<p>Medium severity</p>	<p>A first aid kit will be on site at all times. An accident book will be completed for all injuries. Accidents/incidents will also be reported to Network Rail using their reporting template.</p> <p>No work will be done without a working mobile phone being available.</p> <p>At least two people to be on site at any one time.</p> <p>Tools will be properly maintained and volunteers instructed in their use. A register of tools and maintenance schedule shall be kept.</p> <p>All tools provided by STRA and volunteers instructed not to bring their own tools on site.</p> <p>All volunteers to be briefed on this risk assessment.</p>	<p>Low risk</p>
<p>Chemicals</p>	<p>All volunteers</p>	<p>It is planned to not use chemicals such as pesticides and weed killer. However, chemicals are included here in case that eventuality arises.</p>	<p>Low</p>	<p>Medium severity</p>	<p>Chemicals and Pesticides will not be permitted unless first agreed by Network Rail</p> <p>Should chemicals be required a COSHH assessment will be undertaken. If necessary, appropriate PPE will be supplied.</p> <p>All volunteers to be briefed on this risk assessment.</p>	<p>Low risk</p>
<p>Power tools</p>	<p>All volunteers</p>	<p>It is not planned to use power tools on site as no power supply is present.</p>	<p>Low</p>	<p>Severe</p>	<p>Should battery powered power tools be required two people will be present on site. All manufacturer's instructions shall be followed. Appropriate PPE will be worn.</p> <p>A first aid kit will be on site at all times.</p> <p>No work will be done without a working mobile phone being available.</p> <p>All volunteers to be briefed on this risk assessment.</p> <p>Volunteers instructed that petrol fuelled tools are not to be used.</p> <p>Should power tools be used a separate risk assessment will be undertaken and</p>	<p>Low risk</p>

					A list of intended power tools and required competencies provided to network rail.	
Poisonous plants	ALL including general public	Some plants may be poisonous. Since this is a public area plants will not be planted that are poisonous or irritating to the touch.	Low	Severe	Any plants planted must be approved by the STRA executive committee and an individual risk assessment carried out for the plant in question. If appropriate expert advice will be sought. All volunteers to be briefed on this risk assessment.	Low risk
Infection	All volunteers	The area in question is outside STRA's control for most of the week. Rodents and other wildlife frequent the area and public urination has been witnessed.	Low	Severe	Volunteers will be instructed that gloves must be worn at all times. When gardening arms and legs must be covered to prevent scratches etc. No food to be eaten on site and volunteers to be instructed to wash hands after use at the nearby public toilets. Also inform volunteers that should they notice any rashes etc. to visit a GP as soon as possible. All volunteers to be briefed on this risk assessment.	Low risk
Unauthorised site access during works	General public	This is a road with general foot traffic and young children may wonder on to this site.	Medium	Medium	Barriers will be put in place when gardening underway and signage used where appropriate.	Low risk
General	All volunteers	Working on network rail land. Making volunteers aware of Network rail rules.	High	Low	Standard Network Rail safety brief – it is a requirement that each group member accessing the site will receive and sign for the safety brief. Network Rail will provide the initial safety brief to the persons responsible and named on the license; it is then expected that safety brief is given to other members and a signed record is maintained and a copy provided to Network Rail.	Low risk

<i>General</i>	<i>All volunteers</i>	<i>Ill health brought on by strenuous activity whilst gardening.</i>	<i>Low</i>	<i>Severe</i>	<i>If any volunteers have a pre-existing health condition they should (a) report it before volunteering and (b) check with their doctor that they are safe to carry out the activities.</i>	<i>Low risk</i>
<i>Danger of electrocution from buried cables</i>	<i>All volunteers and the general public</i>	<i>Cutting or striking buried cables</i>	<i>Low</i>	<i>Severe</i>	<i>No deep digging – the use of trowels is permitted/ No spades or other digging equipment is to be used.</i>	<i>Low risk</i>
<i>Slips, trips and falls</i>	<i>All volunteers and the general public</i>	<i>Working on uneven and sometimes steep land</i>	<i>High</i>	<i>Severe</i>	<i>Appropriate footwear to be worn.</i> <i>Ensure equipment is kept off the pathways</i> <i>Work area to be cordoned off when in use.</i> <i>All volunteers to be briefed on this risk assessment.</i>	<i>Low risk</i>
<i>COVID-19</i>	<i>All volunteers and the general public</i>	<i>National pandemic</i>	<i>High</i>	<i>Severe</i>	<i>Follow all current government guidance.</i> <i>Follow general guidance in infection section.</i> <i>Maintain 2 m separation as much as possible. One person on site, one buddy on pavement to maintain H&S.</i> <i>If possible, only people from same household to work on site unless both double vaccinated.</i> <i>No one to attend site if feeling unwell.</i> <i>Wearing of face mask in addition to any other PPE is optional but recommended.</i> <i>No one in the vulnerable category to attend site.</i> <i>Anyone working on site who subsequently test positive or who is told to isolate must notify the executive committee immediately.</i>	<i>Low risk</i>